

Pre-Meeting Checklist for Mobilisers

- ? Advertising (posters, email, phone people)
- ? Venue (Accessible?)
- ? Date & Time
- ? Do you want a co-facilitator? (If so have you found one?)
- ? Video Equipment
- ? Flip Chart & pens, 'Bluetack'
- ? Handouts, etc.
 - ? F365 Leaflet
 - ? Links Paper
 - ? Success of NVDA
 - ? Questionnaire
 - ? Statement of Support
 - ? Feedback Form
- ? Videos (are they wound to the right point?) Also take spare Big Blockade video to leave behind for their next meeting
- ? Resource Packs (enough for all participants plus a few)
- ? Travel/Accommodation for yourself
- ? Do you know enough background info on the organisations/area?
- ? Have you got latest list of signatories of Statement of Support?
- ? Check with the Training & Mobilising Working Group for last minute updates.